

## **APPLICATION PROCESS**

Graduate students in the final year of their counseling, social work, or other human services related Master's program at an accredited school are welcome to provide application to Behavior Management Systems for a two semester counseling internship program.

The interested applicant must adhere to Behavior Management Systems' policies and standard operating procedures and to the ethics of their chosen profession. The successful candidate must be in good standing with their academic program before considering application for an internship with Behavior Management Systems.

The internship program supervisor will contact the Behavior Management Systems' Human Resources department inquiring of the potential for an internship through Behavior Management Systems for the graduate student and their particular area of interest. Once Human Resources has advised the intern program supervisor that an opportunity is available and a potential Behavior Management Systems' supervisor has been secured, the graduate student completes the application process.

Once the application has been received by Human Resources, if selected for an interview, the graduate student will be contacted to schedule an interview. The student will be advised of the status of the potential internship as soon as reasonably possible by the Human Resources department. Any cost to the student in applying or interviewing for an internship shall be the responsibility of the student.

**BEHAVIOR MANAGEMENT SYSTEMS' INTERNSHIP APPLICATION**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Internship Program Advisor: \_\_\_\_\_

College/University Information: \_\_\_\_\_

What is your interest in pursuing an internship with Behavior Management Systems?

\_\_\_\_\_  
\_\_\_\_\_

What is your primary area of interest (population) and why? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If selected for an interview, you will be expected to demonstrate an example of your writing skills.

Attach a current resume, a copy of your transcript, and an example of your clinical documentation to this application and forward it to:

Behavior Management Systems' Internship Program  
Human Resources Department  
350 Elk Street  
Rapid City, SD 57701

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**FOR BEHAVIOR MANAGEMENT SYSTEMS USE ONLY**

Application has been reviewed by the Internship Program Committee and is:

\_\_\_\_\_ Accepted \_\_\_\_\_ Not Accepted

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Potential Behavior Management Systems' Supervisor(s): \_\_\_\_\_

Behavior Management Systems' Supervisor Acceptance:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date